

## **2010 MUNICIPAL SOLID WASTE TRANSPORTER LICENSE RENEWAL INSTRUCTIONS**

PLEASE COMPLETE THE TC 95-40WS INCLUDING THE FEE AMOUNTS, NOTARIZED SIGNATURE AND CONTACT INFORMATION. PLEASE MAKE ALL CHANGES TO COMPANY OR VEHICLE INFORMATION ON THE RENEWAL APPLICATION.

### **RENEWING A VEHICLE:**

To renew a vehicle listed on the TC 95-40WS, place the letter 'R' in the blank space to the left side of the vehicle listing. Example:

**R** 1011 1FDJF37F4VED13265 FORD 1988 66,000 TR3 KY

### **DELETING A VEHICLE:**

To delete a vehicle listed on the TC 95-40WS, place the letter 'D' in the blank space to the left side of the vehicle listing. Example:

**D** 1011 1FDJF37F4VED13265 FORD 1988 66,000 TR3 KY

### **ADDITION OF VEHICLES:**

The addition of vehicles to your Municipal Solid Waste Transporter License must be submitted on the form Application for Kentucky Solid Waste Transporter Vehicle Identification Card (TC 95- 41). If the state of license is Kentucky, the current plate number **must be** listed for all vehicle additions. **Please list only the vehicles that are not listed on the pre-printed inventory listing.**

### **FEES:**

**PLEASE MAKE ALL FEES PAYABLE TO THE 'KENTUCKY STATE TREASURER'.** The renewal fee is \$10.00 per vehicle (the vehicle will already be listed on the pre-printed form). Fees for vehicle additions *during the current year* are prorated for the month in which the vehicle is added on. However, if you are adding a vehicle for the entire next year, the full \$10 fee must be paid for that vehicle. If you wish to add on a vehicle for the current year AND the next year, please submit the prorated fee according to the month the renewal is submitted AND the \$10 renewal fee for the next year. For the prorated fee, please refer to the fee schedule on the bottom of form TC 95-41.

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Please note the following:

- To expedite applications, funds will automatically be processed. Small overpayments will be left as credit on the account. Only those accounts with authorities/licenses in good standing will have the renewal processed.
- Licensees will be **notified** of incorrect submittals (applications/funds may not be returned).
- The renewal form TC-95-40WS must have an original, notarized signature and the inventory listing must be included for the renewal to be processed.
- Vehicles with a GVWR of 10,000 lbs. or less do not need to be added to the Municipal Solid Waste Transporter license.

**Please allow 5-10 business days for processing.**